

## FTII Registration Portal

### How to Apply:

1. Candidates are required to apply online through website <https://ftiirecruitment.in> only. No other means/mode of application will be accepted.

(Before applying for registration, candidates are advised to have their photo, documents, certificates, signature etc. for upload, with file size not more than 200KB.)

2. Candidate are required to have a valid personal e-mail ID. In case a candidate does not have a valid personal e-mail ID, he/she should create his/her new e-mail ID before applying online

3. Candidates are required to follow below process for registration. Registration to be completed in 8 steps:

- a **Step 1: Enter your name, date of birth, e-mail ID and mobile number for registration.**

- b **Step 2: Select post, add name of father & mother, add details of Category & Sub Category**

- c **Step 3: Enter your current and permanent address along with preference of city to attend exam.**

- d **Step 4: Enter the details of education and work experience**

- e **Step 5: Upload photo, signature scanned images of required documents**

- f **Step 6: Application Preview/ modify**

- g **Step 7: Payment Online Mode (via credit card, Debit card, net banking, UPI etc.)**

- h **Step 8: Submission of Final Application and print Application form.**

4. Candidates will have to upload scanned copy of passport size color photo, signature. Size of these scanned copies should be within 100 KB and in jpg/.pdf files only.

5. Only online payment of registration & application processing fees (non-refundable) is applicable. **There will not be any other mode of payment of registration & application processing fee. Demand Drafts, Cheques, Money Orders, Postal Orders, Pay Orders, Banker's Cheque, postal stamps etc. will not be accepted towards registration & application processing fee.**

6. Category-wise registration & application processing is given below. Application fee is Rs 1,000/- for each post.

- a. Remittance in cash, demand draft, postal order, cheque etc. will not be accepted.
- b. Candidates desirous of applying for more than one post(s), should pay fee separately for each post.
- c. Women candidates and candidates belonging to Scheduled Castes (SC), Scheduled Tribes (ST), Persons with Benchmark Disabilities (PwBD) and Ex-servicemen (ESM) eligible for reservation are exempted from payment of application fee.

**Note: Bank charges will be borne by the candidates.**

7. FTII will not be responsible for any network problems in submission of online application.
8. Candidates are advised to fill the post judiciously and confirm eligibility criteria as per the advertisement released by FTII. Candidates should ensure that they are meeting the eligibility criteria before applying for any post. FTII would not be responsible for any error or mistake by the candidate.
9. Candidates are requested to enter the details in the online application format carefully. Before final submission of application, there will be a preview available to the candidates in case of modification required. **After submission of the application, no modification will be permitted and fees once paid will not be refunded.**

**Candidates are advised to apply through above mentioned website only, candidates will be solely responsible for submitting their application through any other website. The candidates are requested to check their email & messages regularly. FTII will inform the selected candidates through email & SMS. FTII will not responsible for any delay on candidate's part.**

**Note: In case of candidate not fulfilling eligibility criteria (age/qualification), application form will be cancelled, and no query will be entertained.**

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